



ValleyMetro.org | 302 N. First Avenue | Suite 700 | Phoenix, AZ 85003
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MEETING OF THE

Transit Management Committee

MEETING DATE	April 7, 2010
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TIME	11:00 a.m.
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LOCATION	MAG Saguaro Room 302 N. 1 st Avenue Suite 200 Phoenix
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March 31, 2010

TO: Members of the Valley Metro RPTA Transit Management
Committee

FROM: David A. Boggs
Executive Director

RE: April 7, 2010 TMC Packet Notes

Attached is the April 7, 2010 TMC Meeting agenda and supporting information. The meeting is scheduled to begin at 11:00 a.m. and will be held at MAG in the Saguaro Room at 302 N. 1st Avenue, Suite 200.

If you have any questions regarding the information in this packet, please let me know.



March 31, 2010

**Transit Management Committee
MAG Saguaro Room
302 N. 1st Avenue, Suite 200
Wednesday, April 7, 2010
11:00 a.m.**

**Action
Recommended**

1. Consent Agenda

1. For action

The TMC will consider items A through H on consent.

A. Summary Meeting Minutes from March 3, 2010

A. For action

Summary minutes from the March 3, 2010 meeting of the TMC are presented for approval.

B. Authorization to Issue a Request for Proposals (RFP) to Operate Route 685 Ajo/Gila Bend Rural Connector Service

B. For action

Staff requests the TMC forward to the Board for consideration, authorization to issue a RFP to operate the route 685 Ajo/Gila Bend rural connector service.

C. Contract Change Order Request for Booz Allen Hamilton for Consulting Services

C. For action

Staff requests the TMC forward to the Board for consideration, a change order in the amount of \$34,817 to the Booz Allen Hamilton consulting services on-call agreement to perform a natural gas compressor equipment evaluation, assessment, and assist in writing the scope of work solicitation for a maintenance contractor.

D. Authorization to Issue a Request for Proposals (RFP) for a Natural Gas Compressor Maintenance Contractor

D. For action

Staff requests the TMC forward to the Board for consideration, authorization to issue a RFP for a natural gas compressor maintenance contractor through a Federal Transit Administration (FTA) compliant competitive procurement process.

To attend this meeting via teleconference, contact Rosalia Lopez at 602-262-7433 for the dial-in-information.

The supporting information for this agenda can now be found on our website at: www.ValleyMetro.org.

- E. Intergovernmental Agreement (IGA) with the Gila River Indian Community (GRIC) for Route 66 (Kyrene Road Extension) E. For action

Staff requests the TMC forward to the Board for consideration, authorization for the Executive Director to execute an IGA with the Gila River Indian Community (GRIC) for funding an extension to Route 66 (Kyrene Road Extension).

- F. Contract Award for Integration of Real Time Transit Information and Signal Priority Services F. For action

Staff requests the TMC forward to the Board for consideration, authorization for the Executive Director to award a contract to Clever Devices Ltd. to provide integration of real time transit information and signal priority services for an amount not to exceed \$813,999.

- G. Contract Award for the Completion of Two Lower-Level Work Areas at the Mesa Operations and Maintenance Facility G. For action

Staff requests the TMC forward to the Board for consideration, authorization for the Executive Director to award a contract to Doehrman Company to construct two lower-level work areas at the Mesa Operations and Maintenance Facility for an amount not to exceed \$114,798.

- H. Ratification of Workers Compensation and Employers Liability Insurance Program H. For action

Staff requests the TMC forward to the Board of Directors for consideration, the ratification of the Workers Compensation and Employers Liability Program.

2. Contract Award for the ADA In-Person Assessment Center Contractor 2. For action

David Boggs, Executive Director, will introduce Carol Ketcherside, Deputy Executive Director of Planning, who will request the TMC forward to the Board for consideration, authorization for the Executive Director to award a contract to C.A.R.E Evaluators, LLC for one (1) year (which includes start up costs) for ADA In-Person Assessment services for an amount not to exceed \$317,492.

To attend this meeting via teleconference, contact Rosalia Lopez at 602-262-7433 for the dial-in-information.

The supporting information for this agenda can now be found on our website at: www.ValleyMetro.org.

3. Process to Coordinate Service Modifications Due to Local Transportation Assistance Fund (LTAF) Dissolution 3. For Information

David Boggs, Executive Director, will introduce Carol Ketcherside, Deputy Executive Director of Planning, who will discuss the progress made to date and a timeline of events including a schedule for public hearings to modify transit services in the Valley Metro system due to the dissolution of LTAF.

4. Northwest Valley Dial-a-Ride (NWVDAR) Procurement Update 4. For information

David Boggs, Executive Director will introduce Jim Wright, Deputy Executive Director of Operations, who will provide an update on the NWVDAR procurement.

5. Legislative Update 5. For Information

David Boggs, Executive Director, will introduce Bryan Jungwirth, Chief of Staff, who will provide an update on current legislative issues.

6. Executive Director's Report 6. For information

David Boggs, Executive Director, will brief the TMC on current issues.

7. Future TMC Agenda Items Request and Report on Current Events 7. For information

Chairwoman Cotton will request future TMC agenda items from the TMC members and TMC members may provide a report on current events.

8. Public Comment 8. For information

An opportunity for general public comment on issues related to Valley Metro RPTA. Up to three (3) minutes will be provided for each speaker.

9. Next TMC Meeting 9. For information

The next meeting of the TMC is scheduled for **May 5, 2010 at 11:00 a.m.** at MAG in the Saguaro Room.

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print, audiocassette, or computer diskette) are available upon request. For further information, please call Nichole Myers, Valley Metro at 602-262-7433 or TDD at 602-495-0936.

To attend this meeting via teleconference, contact Rosalia Lopez at 602-262-7433 for the dial-in-information.

The supporting information for this agenda can now be found on our website at: www.ValleyMetro.org.



Transit Management Committee

Information Summary

Agenda Item #1

Date

March 31, 2010

Subject

Consent Agenda

Summary

The Transit Management Committee (TMC) will consider items A and H on consent.

Fiscal Impact

Please refer to individual items for this information.

Considerations

Please refer to individual items for this information.

Prior Committee Action

Please refer to individual items for this information.

Recommendation

It is recommended that the TMC approve the items listed on the consent agenda.

Contact Person

David Boggs
Executive Director

Attachments

Consent Agenda Items



Transit Management Committee

Information Summary

Agenda Item #A

Date

March 31, 2010

Subject

Summary Minutes from the March 3, 2010 Transit Management Committee Meeting

Summary

Summary Minutes from the March 3, 2010 Transit Management Committee meeting are presented for review and approval.

Fiscal Impact

None

Considerations

None

Prior Committee Action

None

Recommendation

Approval of the Summary Minutes from the March 3, 2010 TMC meeting.

Contact Person

David Boggs
Executive Director

Attachments

Summary Minutes from March 3, 2010



Summary Minutes
Valley Metro RPTA Transit Management Committee
Wednesday, March 3, 2010
MAG Saguaro Room
302 N. 1st Avenue, Suite 200
Phoenix, AZ

Members Present

Debbie Cotton, City of Phoenix, Chair
Carlos De Leon, City of Tempe, Vice Chair (via phone)
David Meinhart, City of Scottsdale
Cathy Colbath for Jamsheed Mehta, City of Glendale
Tami Ryall, Town of Gilbert (via phone)
David Moody, City of Peoria
Rogene Hill, City of Avondale (via phone)
Mike James, City of Mesa
Chris Hagen, City of Tolleson – (via phone)
Steve Banta, METRO
Sean Banda, Town of Buckeye – (via phone)
Jim Swanson, City of Surprise

Members Not Present

Wendy Kaserman, Town of Queen Creek
Mike Normand, ADOT
Robert Zeder, City of Chandler
Cato Esquivel, City of Goodyear
Mike Sabatini, Maricopa County
Pat Dennis, City of El Mirage

Chair Debbie Cotton called the meeting to order at 11:03 a.m.

1. **Consent Agenda**

The following items were presented on the consent agenda:

- A. Summary Minutes from the February 3, 2010 TMC meeting
- B. Request for Proposals (RFP) for Vehicle Inspection Services
- C. Invitation for Bids (IFB) for Valley Metro Specialized Printing Projects

- D. Contract Change order with HDR/SR Beard & Associates for Operations Planning Support
- E. Reallocation of Federal Transit Administration (FTA) Pass-Through Grant Reimbursement Fund from Grant AZ-90-X080

IT WAS MOVED BY DAVID MOODY, SECONDED BY DAVE MEINHART AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA.

Ms. Cotton requested a listing of printing projects be sent to TMC members along with a suggested list of items that could be transmitted electronically to customers. She also suggested reviewing the need for the Bus Book as compared to printing individual schedules.

2. Legislative Update

Mr. Jungwirth provided an update on State and Federal legislative issues which included:

Federal

- ✓ Federal Stimulus (ARRA)
- ✓ FY 2011 Appropriations
- ✓ Jobs Bill
- ✓ Alternative Fuels Tax Credit

State

- ✓ Local Transportation Assistance Fund
- ✓ Vanpool Rental Tax Exemption

3. Executive Director's Report

None.

4. Future TMC Agenda Items Request and Report on Current Events

None.

5. Public Comment

None.

With no further discussion the meeting adjourned at 11:15 a.m.



Transit Management Committee Information Summary

Agenda Item #1B

Date

March 31, 2010

Subject

Authorization to Issue a Request for Proposals (RFP) to Operate Route 685 Ajo/Gila Bend Rural Connector Service

Summary

The Route 685 Ajo/Gila Bend Regional Connector operates along State Highway 85 and provides bus service to the communities of Gila Bend, Buckeye, Goodyear, Avondale, Tolleson and Phoenix. The Pima Association of Governments (PAG) manages the connecting service between Ajo and Gila Bend using the same contractor. Route 685 offers five round-trips each weekday and two round trips on Saturdays. In FY 2009, the average daily ridership was 43. That same year, it cost \$3.01 per revenue mile and \$37.22 to transport each passenger (subsidy per boarding).

The current contract with Ajo Transportation (also known as, Second Generation Inc.) will end on September 30, 2010. There are no extensions available on the current contract. In addition to the current contractor, there are two other service providers who have expressed an interest in operating the Route 685.

RPTA staff is seeking permission to issue a Request for Proposals (RFP) to solicit a contractor to operate service from Gila Bend to Phoenix. The contract term will be from October 1, 2010 to September 30, 2012 with eight one-year extension options for a total of ten years. The initial period will allow our contract to be synchronized with PAG's contract.

Fiscal Impact

The operating expense is estimated to be approximately \$580,000 for the first year. For the current federal fiscal year, the Federal Transit Administration (FTA) Section 5311 (Rural Transit) funding administered by ADOT provides approximately 48 percent of operating funding. The remaining 52 percent is paid for from Public Transportation Funds (PTF) allocated to Maricopa County.

Funding Sources:

FTA (section 5311) – \$278,400 (48%)

PTF (Maricopa County – \$301,600 (52%)

Considerations

If a new contract is not procured, Route 685 service will no longer comply with Federal Transit Administration and RPTA procurement rules which could jeopardize its funding. Since Ajo Transportation's contract with PAG will not end on September 30, 2010, a new vendor for the Gila Bend to Phoenix portion of this route may require a transfer at Gila Bend for riders traveling between Ajo and Phoenix.

Committee Action Process

VMOCC – March 23, 2010 approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

Staff requests the TMC forward to the Board for consideration, authorization to issue a RFP to operate the route 685 Ajo/Gila Bend rural connector service.

Contact Person

Carol Ketcherside

Director of Planning

602-534-0733

Attachments

Route 685 RFP Presentation



Route 685 Request for Proposals

Transit Management Committee

April 7, 2010

Route 685

- The rural connector route travels along State Hwy 85 and provides service to Gila Bend, Buckeye, Goodyear, Avondale, Tolleson and Desert Sky Mall in Phoenix.
- Five round trips weekdays, and two round trips on Saturday
- From Desert Sky Mall to Gila Bend, one-way mileage is 65 miles
- In FY 2009, average daily ridership was 43
- Operating cost per revenue mile was \$3.01
- Subsidy per boarding was \$37.22

Route 685

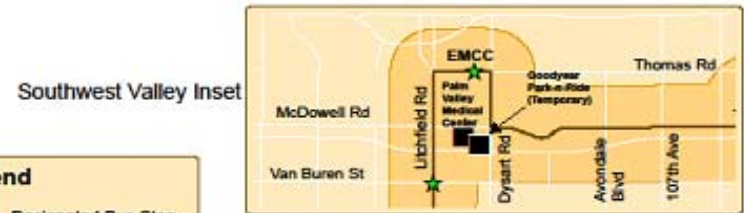
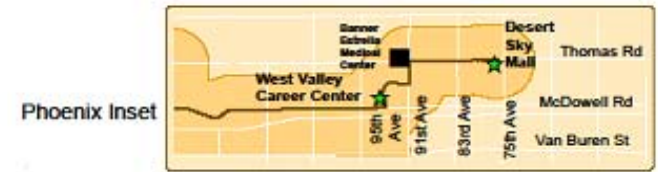
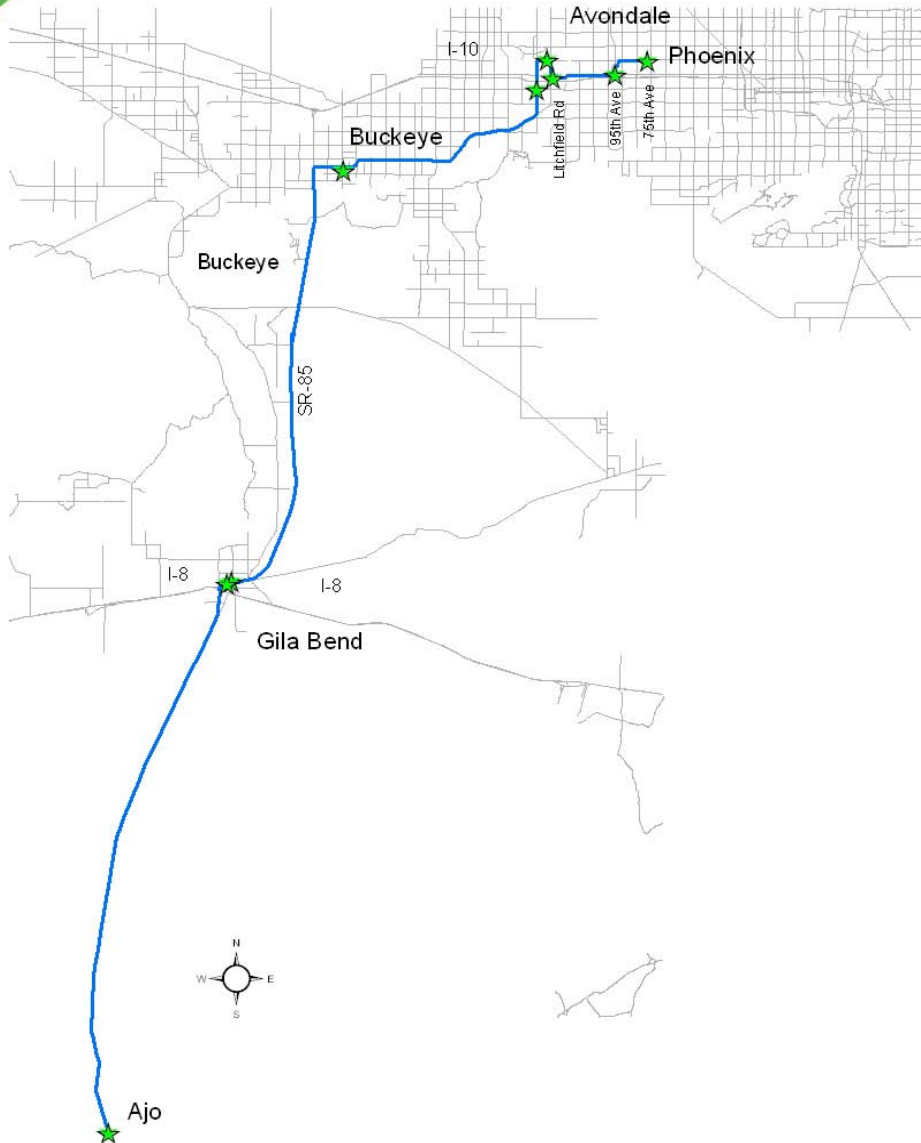
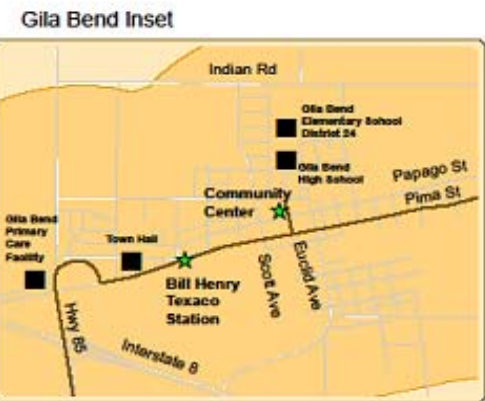
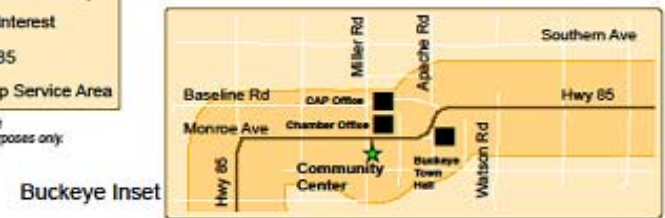


Diagram not to scale and is used for illustrating purposes only.



Route 685 RFP Timeline

- April 26, 2010 – Issue Request for Proposals (RFP)
- May 24, 2010 – Proposals due
- August 17, 2010 – Recommendations presented to VMOCC
- September 1, 2010 – Recommendations presented to TMC
- September 16, 2010 – Recommendations presented to Board
- September 17, 2010 – Contract award

Operating Budget

- FY 2011 operating budget estimated to be \$580,000.
- In FFY 2010, FTA Section 5311 (Rural)Transit provided approximately 48 percent of total operating funding.
- Remainder will be Public Transportation Fund (PTF) money from Proposition 400.

Route 685 RFP

Contact: Anne MacCracken
amaccracken@valleymetro.org

602-495-0352





Transit Management Committee

Information Summary

Agenda Item #1C

Date

March 31, 2010

Subject

Contract Change Order Request for Booz Allen Hamilton for Consulting Services

Summary

Valley Metro RPTA (VMRPTA) needs to procure a vendor to perform preventive maintenance and repairs on its natural gas compression equipment. Prior to issuing a solicitation, VMRPTA desires specific consulting services from its on-call consultant Booz Allen Hamilton (BAH). Specifically, BAH will be tasked to perform an equipment evaluation, determine the equipment's remaining useful life, and review the market price for natural gas equipment maintenance.

The change order for the requested services will exceed BAH's on-call agreement's \$50,000 limit; therefore, Board approval is required.

Fiscal Impact

The cost for the evaluation and consulting assistance from BAH is \$34,817. The funding source for this consulting engagement will be entirely provided through an assessment of the FY 10 RPTA fixed route mileage rate.

Considerations

Prior to soliciting a contractor for Compressed Natural Gas (CNG) compressor maintenance, an overall equipment evaluation and assessment is required. BAH will perform the following tasks:

- A review and assessment of the current compression equipment. The assessment will include an evaluation of the preventive maintenance program currently in place and recommendations for any modifications.
- A recommendation/evaluation regarding how much remaining useful life remains in the current equipment. VMRPTA needs to plan for its future capital needs and replacing the natural gas compression equipment is a significant piece of those plans.
- A recommendation of the replacement equipment. Should VMRPTA stay with similar equipment or should the agency be looking to different compression strategies?

- A recommendation regarding the equipment's preventive maintenance inspection program. Determine if the current program is meeting OEM standards. Review the cost of the current program and determine if it is within the market price.
 - Propose and evaluate preventive maintenance and repair strategies that are different than the current arrangement.
 - Evaluate levels of catastrophic risk that may be financial advantageous to VMRPTA's annual maintenance and repair fees.

BAH has expertise regarding the use and design of natural gas compression and fueling facilities. BAH has proposed to team with Fuel Solutions, the original designers of the VMRPTA compressed natural gas facility, to perform the equipment evaluation and assessment.

Committee Action Process

East Valley Cities – March 2, 2010, approved

VMOCC – March 23, 2010, approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

It is recommended that the TMC forward to the Board of Directors for consideration, a change order to the Booz Allen Hamilton consulting services on-call agreement to perform an overall equipment evaluation and assessment for an amount not to exceed \$34,817.

Contact Person

Jim Wright

Director of Operations

480-287-5980

Attachments

None



Transit Management Committee Information Summary

Agenda Item #1D

Date

March 31, 2010

Subject

Authorization to Issue a Request for Proposals (RFP) for Natural Gas Compressor Maintenance Contractor

Summary

In FY05 MV Transportation (MV) contracted with Clean Energy to perform compressor maintenance on the Compressed Natural Gas (CNG) compressors at Valley Metro's operating facility in Mesa.

When MV was replaced by Veolia Transportation, Veolia became the default client of Clean Energy. After further reviewing the contractual relationships involved in the original MV agreement, Valley Metro RPTA (VMRPTA) was assigned the Clean Energy contract by default. As part of the negotiation process, VMRPTA delegated its assignment to Veolia. Veolia never fulfilled its obligation relative to the assignment of the contract with Clean Energy. Therefore, the contract, through the original MV/Clean Energy assignment clause is now between Clean Energy and Valley Metro.

Veolia continues to pay Clean Energy with reimbursement from VMRPTA.

As time passed and VMRPTA purchased more CNG-powered vehicles, the value of Clean Energy's contract grew significantly. In order to seek financial relief, VMRPTA contacted Clean Energy to discuss a reduced rate for maintenance activities. Clean Energy submitted a revised cost proposal to VMRPTA with a lower rate in exchange for specific considerations. One of the primary considerations requested by Clean Energy was a contract term of 10 years and a commitment that VMRPTA would purchase only CNG-dedicated paratransit vehicles.

VMRPTA staff contacted MV inquiring how MV procured Clean Energy to be the compressor maintenance vendor. MV indicated that Clean Energy was contracted as a sole-source provider. After further inquiry by Valley Metro staff, MV has stated that it does not have any sole-source justification documentation. It is staff's belief that MV did not follow a Federal Transit Administration (FTA) compliant procurement process. Therefore, VMRPTA needs to procure a vendor to perform preventive maintenance and repairs on its natural gas compression equipment.

Fiscal Impact

The expense for CNG compressor maintenance in the FY10 budget is \$1,054,000. The procurement process will establish a new cost for FY11. The funding source for this expense is the RPTA fixed route mileage rate.

Considerations

As revenue miles and the volume of CNG as a vehicle fuel continue to increase, the cost for compressor maintenance will also increase above the FY10 budget level.

In addition, it is staff's belief that the original procurement of Clean Energy was not performed in a manner compliant with FTA regulations. If MV did solicit Clean Energy resulting in a sole-source based agreement, MV can no longer provide any documentation as to how a sole-source determination was achieved.

The current agreement with Clean Energy is a turn-key arrangement with Clean Energy being responsible for all aspects of compressor maintenance and repairs, including covering catastrophic failures. VMRPTA's financial responsibility is to pay the monthly maintenance fees and to replace compressors that have reached or exceeded their useful life. The turn-key agreement puts all of the financial risk on Clean Energy and is partially the cause of such a high annual expense.

Committee Action Process

VMOCC – March 23, 2010, approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

It is recommended that the TMC forward to the Board of Directors for consideration, authorization to issue a RFP for a natural gas compressor maintenance contractor through an FTA compliant competitive procurement process.

Contact Person

Jim Wright

Director of Operations

480-287-5980

Attachments

None



Transit Management Committee Information Summary

Agenda Item #1E

Date

March 31, 2010

Subject

Intergovernmental Agreement (IGA) with the Gila River Indian Community (GRIC) for Route 66 (Kyrene Road Extension)

Summary

RPTA has been awarded a Federal Transit Administration (FTA) Job Access Reverse Commute (JARC) grant to fund an extension of Route 66 south to the Lone Butte Casino on the Gila River Indian Community (GRIC). This grant includes a 50/50 federal/local funding match requirement which will be provided by the GRIC. The IGA will formalize this funding agreement between GRIC and the RPTA. It will be the first fixed route service agreement between RPTA and one of the valley's Native American Communities.

The service extension will provide access to employment opportunities at the Lone Butte Casino and the neighboring Lone Butte Industrial Park. It will also provide access to east valley services and employment opportunities for GRIC residents.

Fiscal Impact

Annual cost of the extension would be approximately \$219,000.

Funding Sources:

FTA JARC Grant	\$109,500 (50%)
Gila River Indian Community	\$109,500 (50%)

Considerations

This will be the first time that Valley Metro will extend fixed route bus service into the GRIC. The IGA will provide a model for similar agreements for fixed route bus service with other Native American Communities within Maricopa County. Continued funding of this route extension through JARC could become an issue in the future if at some point the funding is no longer available.

Committee Action Process

MOCC – March 23, 2010, approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

It is recommended that the TMC forward to the Board of Directors for consideration, authorization for the Executive Director to execute an IGA with the Gila River Indian Community (GRIC) for Route 66 (Kyrene Road Extension).

Contact Person

Carol Ketcherside
Director of Planning
602-262-7433

Attachments

None



Transit Management Committee Information Summary

Agenda Item #1F

Date

March 31, 2010

Subject

Contract Award for Integration of Real Time Transit Information and Signal Priority Services

Summary

The Bus Rapid Transit (BRT) system proposed for Mesa Main Street and Arizona Avenue has been designed to be an extension of the light rail system that presently has an end of line station at Sycamore Avenue and Main Street in Mesa. The service will closely approximate the service transit riders experience on the light rail system. One of those features is the use of dynamic message signs located at each station to provide the time for the arrival of the next BRT bus.

Valley Metro RPTA issued a Request for Proposals (RFP) to solicit firms to provide the integration of the real time transit system and signal priority services into the two BRT routes. Initially three firms responded with proposals: ACS, Clever Devices Ltd., and Connexionz and were evaluated by a committee consisting of:

- ✓ Sarath Joshua – MAG ITS
- ✓ Ben McCauley – Chandler ITS manager
- ✓ Julie Howard – Mesa Transit
- ✓ Larry Joyner – RPTA Operations
- ✓ Jim Book – Project Manager RPTA

Clever Devices Ltd. and Connexionz were deemed to be in the competitive range, susceptible for award after the initial written evaluation. Those two firms were invited to make an oral presentation and Best and Final Offer (BAFO). After the evaluation of the BAFO, Clever Devices Ltd. was recommended for award having both the higher number of qualitative points and the lower price.

After the BAFO, scoring and pricing are as follows:

Clever Devices	2215	\$813,999
Connexionz	1844.75	\$867,070

Fiscal Impact

The funds are being provided equally from two projects and two different funding sources. Since the buses providing the BRT service will serve either route interchangeably, the two funds will provide equal funding. The Mesa Main Street BRT project is funded through the Transit Life Cycle Program (TLCP) using Public Transportation Funds (PTF). The Arizona Avenue BRT is primarily funded through the America Recovery and Reinvestment Act (ARRA).

Funding Sources:

PTF (Mesa) – \$406,999.50 (50%)

ARRA – \$406,999.50 (50%)

Considerations

The integration services proposed will provide Valley Metro RPTA and the region the ability to evaluate the systems for further applications. There are several other features such as passenger counting, maintenance monitoring, and Wi-Fi services that may also be integrated by Clever Devices Ltd.

Committee Action Process

VMOCC – March 23, 2010 approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

Staff requests the TMC forward to the Board for consideration, authorization for the Executive Director to award a contract to Clever Devices Ltd. to provide integration of real time transit information and signal priority services for an amount not to exceed \$813,999.

Contact Person

Jim Book

Project Manager

602-495-0586

Attachments

None



Transit Management Committee Information Summary

Agenda Item #1G

Date

March 31, 2010

Subject

Contract Award for the Completion of Two Lower-Level Work Areas at the Mesa Operations and Maintenance Facility

Summary

Valley Metro's Mesa Transit Facility was opened by the City of Mesa in 2003. At that time, the maintenance building serviced a 50 vehicle fleet. Currently, there are 271 revenue (fixed route and paratransit) and support vehicles being maintained at the Valley Metro Mesa Operation and Maintenance Facility. The maintenance building has four lower level vehicle service bays (inspection pits), two are currently in production and two need to be completed.

Valley Metro's contractor performs over 200 Preventive Maintenance Inspections (PMIs) every month. Two maintenance pits are currently available for scheduled preventive maintenance inspection activities. The Facility Needs Assessment Plan prepared by Fleet Maintenance Consultants in June 1998 calls for a total of four operational inspection pits when the fleet size reaches 200 vehicles. The current fleet operating out of Valley Metro's Mesa facility has significantly exceeded the build-out standard.

An Invitation for Bids (IFB) specifying the construction of 2 closed lower-level work areas to match the operating 2 lower-level work areas was issued on December 18, 2009.

Fiscal Impact

Through the bidding process, the cost to construct the 2 lower-level work areas has been established to be \$114,798.14. The project was not included in the original FY10 budget.

Funding Sources:

Funding for the project will be incorporated into the current FY10 mileage rate (fixed-route service) and revenue-hour rate (dial-a-ride service).

FY 10 fixed-route mileage rate	\$88,394.57 (77%)
FY 10 dial-a-ride hourly rate	\$26,403.57 (23%)

The allocation of the project expense for the local jurisdictions is detailed in Table 1.

Table 1 Estimated Project Cost Allocation

	Chandler	Gilbert	Mesa	Phoenix	RPTA	Scottsdale	Tempe
Estimated Cost	\$4,162	\$3,156	\$27,265	\$11,192	\$49,938	\$5,165	\$13,920

Considerations

Valley Metro received 10 responses for the Invitation for Bid for the lower-level work area construction. The results are detailed in Table 2.

Table 2 Lower-level Work Area Bid Tabulation

Bidders	Bid Amount
Loven Contracting	\$171,536.56
A&H	\$158,575.00
SDB	\$170,250.00
VCC	\$177,000.00
Doehrman Company	\$114,798.14
Trinium	\$167,329.00
Swabs-Az	\$244,167.72
Woodruff	\$114,863.00
Paul R. Peterson	\$149,995.00
IMCOR	\$173,557.00

The responsive, low bidder for the project was Doehrman Company with a bid of \$114,798.14.

Committee Action Process

The request to issue an Invitation for Bid was approved at the following meetings:

East Valley Cities – September 30, 2009

VMOCC – October 20, 2009

TMC – November 4, 2009

Board – November 19, 2009

The contract award request will be presented at the following meetings:

VMOCC – March 23, 2010, approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

It is recommended that the TMC forward to the Board of Directors for consideration, authorization for the Executive Director to award a contract to Doehrman Company to construct two lower-level work areas at the Mesa Operations and Maintenance Facility for an amount not to exceed \$114,798.

Contact Person

Jim Wright
 Director of Operations
 480-287-5980

Attachments

None



Transit Management Committee

Information Summary

Agenda Item #1H

Date

March 31, 2010

Subject

Ratification of Workers Compensation and Employers Liability Insurance Program

Summary

Valley Metro/RPTA has previously contracted with SCF Arizona for this insurance coverage that renews annually.

SCF Arizona is considered the leader in the Arizona workers compensation market. They have been in business for 85 years and insure over 70 percent of all Arizona-based businesses. Given the volume of organizations that are covered by SCF, it is improbable that RPTA would see additional savings through a re-procurement especially in light of our safety record and the new plan being offered at a significantly reduced premium. Further, the RPTA procurement policy exempts Insurance services from competitive procurements.

As a result of RPTA's strong safety record and favorable claims experience, SCF offered RPTA the opportunity during this year's renewal to participate in an alternative plan offered by SCF Premier Insurance Company (SCF Premier). The SCF Premier option is only made available to SCF Arizona's largest and safest clients.

In discussions with our risk management consultant, it was agreed that SCF Premier is the most appropriate insurance carrier for RPTA as other carrier's cannot compete with SCF Premier's premium pricing.

Fiscal Impact

The total estimated cost of the annual premium with the SCF Premier program will be \$70,750 resulting in over \$13,400 in estimated premium savings compared to the plan offered by SCF Arizona. This is a 16 percent savings to RPTA. This fringe expense has been approved by the Board as reflected on page 36, Fringe Benefit Rate of the FY10 Budget Document. The annual premium is subject to a payroll audit at the end of the policy period which runs March 1, 2010 through February 28, 2011. If the audited payroll differs from the estimated payroll, there will be a premium adjustment.

Considerations

The SCF Premier plan is able to offer more advantageous premium rates and flexibility of program types compared to the traditional SCF Arizona offerings.

Prior Committee Action

None

Recommendation

It is recommended that the TMC forward to the Valley Metro RPTA Board of Directors, approval of the Workers Compensation and Employers Liability Insurance plan with SCF Premier for the term March 1, 2010 through March 1, 2011 at a cost not to exceed \$70,750.

Contact Person

Penny Lynch
Chief Human Resources Officer
Valley Metro RPTA
602-495-0585

Attachments

None



Transit Management Committee Information Summary

Agenda Item #2

Date

March 31, 2010

Subject

Contract Award for ADA In-person Assessment Contractor

Summary

On December 14, 2009, Valley Metro RPTA issued a Request for Proposals (RFP) to hire a contractor to assist with Americans with Disabilities Act (ADA) Paratransit Eligibility determinations. ADA Paratransit Eligibility is granted to individuals who, because of their disabilities, cannot use fixed-route transit for trips they need to make. The determination of ADA Paratransit Eligibility is based on criteria related to functional ability – specifically limitations in functional ability that prevent the use of fixed route transit. Valley Metro is seeking a Contractor with expertise and experience in the following areas:

- Conducting in-person interviews
- Functional testing and assessments of persons with disabilities

The Contractor will document the interviews and functional testing, provide Valley Metro staff with a written professional assessment of the applicant's abilities, and a recommendation for eligibility determination. Valley Metro staff will review the documentation, along with other information gathered from the applicant's medical/behavioral professionals, to make a final determination of ADA Paratransit Eligibility.

Valley Metro received two responses to the RFP.

- Adaride.com, LLC (based in Los Angeles)
- C.A.R.E. Evaluators, LLC (based in Los Angeles)

A regional evaluation panel – which included city transit staff members from Glendale, Mesa, and Phoenix, as well as an RPTA representative and a member of the Regional Paratransit Study disability stakeholder's group – convened to review the proposals and make a recommendation. The criteria for the evaluation process, as listed in the RFP, included: Staff Plan & Qualifications, Cost/Price, Company Qualifications & Experience, Project Understanding & Approach, and Schedule. At the conclusion of the initial review of proposals, the panel recommended that each proposer be brought in for a formal interview. In addition, references were checked and documented. After interviewing the proposers and reviewing the references, the panel unanimously recommended C.A.R.E. Evaluators.

C.A.R.E scored a total of 1,965 weighted points, while Adaride.com scored 1,655 points out of a possible 2,500 weighted points.

Fiscal Impact

Funding Source:

PTF ADA allocation \$317,492 (100%)

Annual Contract Amounts: \$317,492 – Year 1
 \$312,011 – Year 2
 \$335,802 – Year 3
 \$239,917 – Year 4
 \$259,590 – Year 5
 \$288,993 – Year 6 (Optional)
 \$303,563 – Year 7 (Optional)

Considerations

Incorporating in-person interviews and assessments into the current ADA eligibility process is one of the key recommendations from the Regional Paratransit Study. A thorough ADA eligibility process provides the framework in which mobility/travel training, a free ADA bus and rail pass, and other cost-effective transportation programs can be implemented which are effective at switching customers from paratransit to fixed route. All of which help manage demand and growth pressure on ADA paratransit services.

The contractor will be housed in a facility that has yet to be identified. The location is under review as a part of a real estate search by Valley Metro staff. A final location will be brought before the Valley Metro Board of Directors for a decision in May 2010.

Committee Action Process

On November 23, 2009, the Valley Metro Board of Directors approved the implementation of an in-person eligibility determination process and authorized the Executive Director to issue a Request for Proposal to establish a contract with a private company to conduct ADA In-Person interviews and functional assessments.

VMOCC – March 23, 2010 approved

TMC – April 7, 2010 for action

Board – April 22, 2010 for action

Recommendation

Staff requests the TMC forward to the Board for consideration, authorization for the Executive Director to award a contract to C.A.R.E Evaluators, LLC for one (1) year (which includes start up costs) for ADA In-Person Assessment services for an amount not to exceed \$317,492.

Contact Person

Scott Wisner

Customer Service Manager

602-495-5518

Attachments

Distribution of ADA Certification Costs (spreadsheet)

ADA Certification Costs by Jurisdiction

Revised 3-24-10

Jurisdiction	ADA Certifications		FY 11	Current Program		Proposed Program						Delta	
	Feb 2010	%of Total	ADA Allocation	FY11 ADA Allocation		Share of ADA Costs						Old Program to	
			Gross	Cost Share	Net Available	Current	Contractor	Transportation	Office Lease	Office Set up	Total Share	Net Available	New Program
Chandler	425	4%	\$ 689,937	\$ 68,166	\$ 621,771	\$ 20,383	\$ 11,620	\$ 6,965	\$ 10,997	\$ 4,619	\$ 54,584	\$ 635,353	\$ 13,582
Fountain Hills	10	0%	\$ 6,003	\$ 445	\$ 5,558	\$ 480	\$ 273	\$ 164	\$ 259	\$ 109	\$ 1,284	\$ 4,719	\$ (839)
Gilbert	349	3%	\$ 703,571	\$ 45,334	\$ 658,237	\$ 16,738	\$ 9,542	\$ 5,719	\$ 9,031	\$ 3,793	\$ 44,823	\$ 658,748	\$ 511
Guadalupe	9	0%	\$ 525	\$ 39	\$ 486	\$ 432	\$ 246	\$ 147	\$ 233	\$ 98	\$ 1,156	\$ (631)	\$ (1,117)
Mesa	2,007	17%	\$ 2,013,023	\$ 149,165	\$ 1,863,858	\$ 96,256	\$ 54,875	\$ 32,890	\$ 51,932	\$ 21,811	\$ 257,764	\$ 1,755,259	\$ (108,599)
Queen Creek	20	0%	\$ 4,127	\$ 306	\$ 3,821	\$ 959	\$ 547	\$ 328	\$ 518	\$ 217	\$ 2,569	\$ 1,558	\$ (2,263)
Scottsdale	552	5%	\$ 1,157,117	\$ 85,743	\$ 1,071,374	\$ 26,474	\$ 15,093	\$ 9,046	\$ 14,283	\$ 5,999	\$ 70,895	\$ 1,086,222	\$ 14,848
Tempe	357	3%	\$ 1,380,076	\$ 127,829	\$ 1,252,247	\$ 17,122	\$ 9,761	\$ 5,850	\$ 9,238	\$ 3,880	\$ 45,850	\$ 1,334,226	\$ 81,979
East Valley Totals	3,729	32%	\$ 5,954,379	\$ 477,027	\$ 5,477,352	\$ 178,842	\$ 101,957	\$ 61,110	\$ 96,490	\$ 40,526	\$ 478,925	\$ 5,475,454	\$ (1,898)
Maricopa County	609	5%	\$ 89,829	\$ 6,656	\$ 83,173	\$ 29,208	\$ 16,651	\$ 9,980	\$ 15,758	\$ 6,618	\$ 78,215	\$ 11,614	\$ (71,559)
Paradise Valley	19	0%	\$ 35,644	\$ 2,641	\$ 33,003	\$ 911	\$ 519	\$ 311	\$ 492	\$ 206	\$ 2,440	\$ 33,204	\$ 201
Phoenix	6,001	52%	\$ 7,086,348	\$ -	\$ 6,315,624	\$ 287,807	\$ 164,078	\$ 98,343	\$ 155,279	\$ 65,217	\$ 770,724	\$ 6,315,624	\$ -
Central Valley Totals	6,629	57%	\$ 7,211,821	\$ 9,297	\$ 6,431,800	\$ 317,926	\$ 181,248	\$ 108,635	\$ 171,528	\$ 153,093	\$ 851,379	\$ 6,360,441	\$ (71,359)
Avondale	145	1%	\$ 144,677	\$ 10,721	\$ 133,956	\$ 6,954	\$ 3,965	\$ 2,376	\$ 3,752	\$ 1,576	\$ 18,623	\$ 126,054	\$ (7,902)
Buckeye	10	0%	\$ 5,253	\$ 390	\$ 4,863	\$ 480	\$ 273	\$ 164	\$ 259	\$ 109	\$ 1,284	\$ 3,969	\$ (894)
El Mirage	6	0%	\$ 21,762	\$ 1,613	\$ 20,149	\$ 288	\$ 164	\$ 98	\$ 155	\$ 65	\$ 771	\$ 20,991	\$ 842
Gila Bend	0	0%	\$ 1,126	\$ 84	\$ 1,042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,126	\$ 84
Glendale	593	5%	\$ 450,915	\$ 33,412	\$ 417,503	\$ 28,440	\$ 16,214	\$ 9,718	\$ 15,344	\$ 6,445	\$ 76,161	\$ 374,754	\$ (42,749)
Goodyear	39	0%	\$ 17,484	\$ 1,295	\$ 16,189	\$ 1,870	\$ 1,066	\$ 639	\$ 1,009	\$ 424	\$ 5,009	\$ 12,475	\$ (3,714)
Litchfield Park	36	0%	\$ 15,833	\$ 1,173	\$ 14,660	\$ 1,727	\$ 984	\$ 590	\$ 932	\$ 391	\$ 4,624	\$ 11,209	\$ (3,451)
Peoria	97	1%	\$ 106,932	\$ 15,848	\$ 91,084	\$ 4,652	\$ 2,652	\$ 1,590	\$ 2,510	\$ 1,054	\$ 12,458	\$ 94,474	\$ 3,390
Sun City	172	1%	\$ 32,861	\$ 2,435	\$ 30,426	\$ 8,249	\$ 4,703	\$ 2,819	\$ 4,451	\$ 1,869	\$ 22,090	\$ 10,771	\$ (19,655)
Surprise	67	1%	\$ 15,158	\$ 1,123	\$ 14,035	\$ 3,213	\$ 1,832	\$ 1,098	\$ 1,734	\$ 728	\$ 8,605	\$ 6,553	\$ (7,482)
Tolleson	39	0%	\$ 19,210	\$ 1,424	\$ 17,786	\$ 1,870	\$ 1,066	\$ 639	\$ 1,009	\$ 424	\$ 5,009	\$ 14,201	\$ (3,585)
Wickenburg	1	0%	\$ 1,651	\$ 122	\$ 1,529	\$ 48	\$ 27	\$ 16	\$ 26	\$ 11	\$ 128	\$ 1,523	\$ (6)
Youngtown	31	0%	\$ 1,126	\$ 84	\$ 1,042	\$ 1,487	\$ 848	\$ 508	\$ 802	\$ 337	\$ 3,981	\$ (2,855)	\$ (3,897)
West Valley Totals	1,236	11%	\$ 833,988	\$ 69,724	\$ 764,264	\$ 59,278	\$ 33,794	\$ 20,255	\$ 31,982	\$ 13,432	\$ 158,743	\$ 675,245	\$ (89,019)
Regional Totals	11,594	100%	\$ 14,000,188	\$ 556,047	\$ 12,673,416	\$ 556,047	\$ 317,000	\$ 190,000	\$ 300,000	\$ 126,000	\$ 1,489,047	\$ 12,511,141	\$ (162,275)

Total ADA program costs	\$ 1,489,047	
Contractor cost (year 1)	\$ 317,000	
RPTA ADA budget (est. FY11)	\$ 556,047	
Transportation Costs	\$ 190,000	(Approx. 6,000 annual trips @ \$31)
Office Lease Costs	\$ 300,000	(15,000 square feet @ \$20/square foot)
One time office set upq	\$ 126,000	

Notes	Contractor Cost
Year 1	\$ 317,000
Year 2	\$ 312,011
Year 3	\$ 335,802
Year 4	\$ 239,917
Year 5	\$ 259,590
Year 6	\$ 288,993
Year 7	\$ 303,563



Transit Management Committee Information Summary

Agenda Item #3

Date

March 31, 2010

Subject

Process to Coordinate Service Modifications Due to Local Transportation Assistance Funds (LTAF) Dissolution

Summary

At the March 18, 2010 Valley Metro RPTA Board of Directors' meeting, the Board approved a motion authorizing the Executive Director to coordinate a process with member agencies to evaluate the service impacts due to the loss of LTAF.

At the March 23, 2010 Valley Metro Operations and Capital Committee (VMOCC) meeting, the members decided to hold two sub-regional meetings, with participation from the city of Phoenix representatives involved in each meeting, to discuss the LTAF coordination process.

Carol Ketcherside, Deputy Executive Director of Planning, will provide an update on the sub-regional meetings that were held on:

West Valley Meeting – Wednesday, March 24, 2010

East Valley Meeting – Thursday, March 25, 2010.

Fiscal Impact

The discussion of this agenda item has no fiscal impact.

Considerations

At the Board's March 18, 2010 meeting, Councilwoman Neely moved and the Board unanimously approved the following motion:

I move that the Board authorize the Executive Director to coordinate proposed changes to the TLCP operating projects, as long as the changes:

- *Do not result in increased PTF expenditures in a city;*
- *Are coordinated with the city funded service changes; and*
- *Are coordinated with the neighboring cities for routes that cross jurisdictions.*

Additionally, I move that the Executive Director bring recommendations for any service/funding changes back to the Board for approval, but allow related public hearings and other action steps to begin in the interim.

Committee Action Process

None

Recommendation

For information and discussion only.

Contact Person

Carol Ketcherside
Director of Planning
602-534-0733

Attachments

None



Transit Management Committee

Information Summary

Agenda Item #4

Date

March 31, 2010

Subject

Northwest Valley Dial-a-Ride (NWVDAR) Procurement Update

Background

A Request for Proposal for dial-a-ride services in the northwest valley cities of El Mirage, Peoria, Surprise and the SCAT service area was issued in December 2009.

The procurement advanced through the Best and Final stage. Following a review of the Best and Final offers, staff consulted with Valley Metro's legal counsel and the agencies involved and decided to cancel the procurement process.

The attached PowerPoint and a staff presentation will explain the rationale for this decision.

Fiscal Impact

None

Considerations

Staff will provide an update on the Northwest Valley Dial-a-Ride service solicitation.

Committee Action Process

None

Recommendation

For information and discussion only.

Contact Person

Jim Wright
Deputy Executive Director of Operations
480-287-5980

Attachments

NWVDAR Presentation



Northwest Valley Dial-a-Ride Update and Lessons Learned

Transit Management Committee

April 7, 2010

Background

- August 2009 – Peoria, Surprise, El Mirage and the Sun City Area Transit System (SCAT) agree in principle to combine operations.
- September 2009 – RPTA Board of Directors approves staff to issue Request for Proposals (RFP) to conduct a competitive procurement.
- November 2009 – RFP Issued.
- January 2010 – four (4) proposals were received in response to the RFP.

Background

- January 2010 – Following interviews with three (3) proposers, Best and Final Offers (BAFO) were solicited. Innovations were encouraged.
- February 2010 – Received BAFOs from three proposers. One proposer offered a unique solution. Unique solution cannot be implemented via the on-going procurement.
- February 2010 – After discussions with partners, RPTA canceled RFP.

Rationale to Cancel RFP

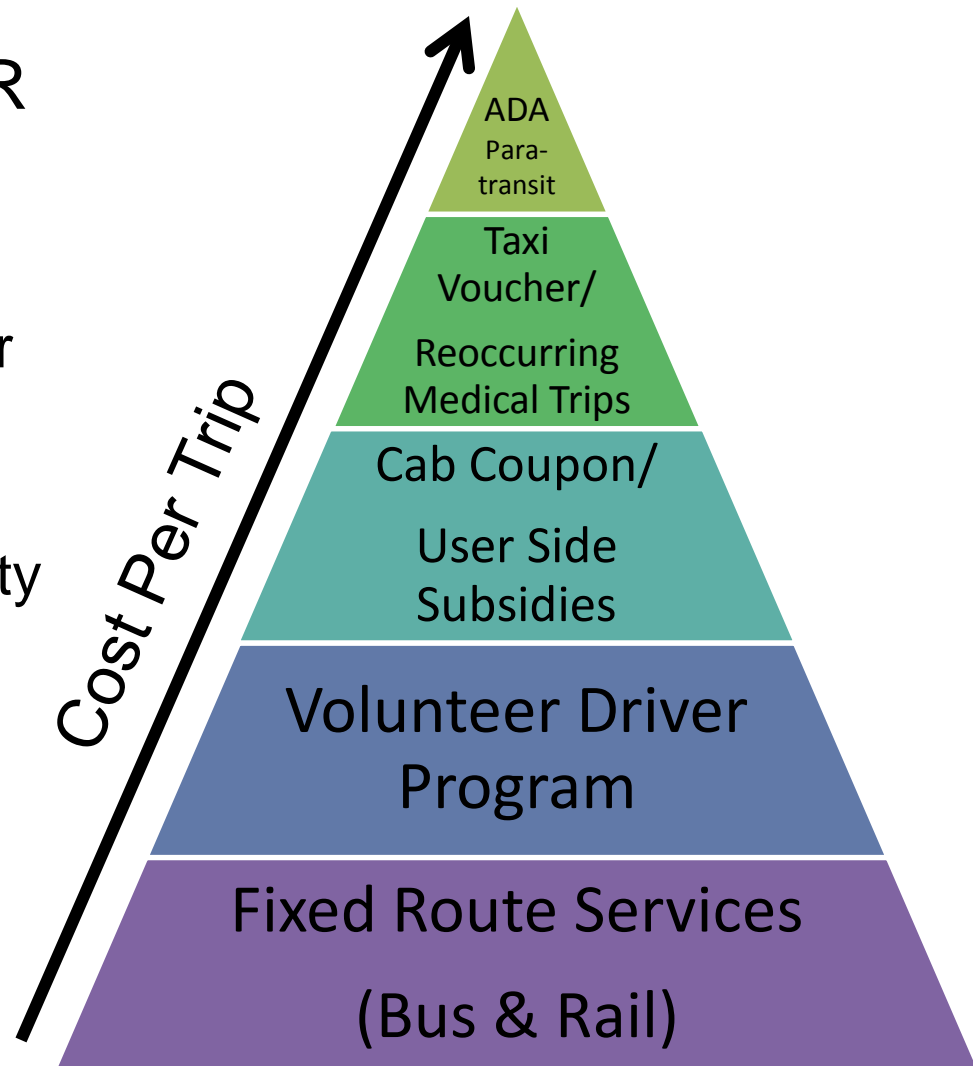
- Fully burdened cost per revenue hour ranged from \$73 - \$82 while city operations cost \$61 - \$87 per revenue hour.
- Cost savings would have been realized by some communities with a higher cost to one.
 - El Mirage incremental cost: +\$12.65 to +\$21.14 per hour
 - Peoria savings realized: -\$4.58 to -\$13.07 per hour
 - Surprise savings/cost: -\$7.98 to +\$.54 per hour
- Not a clear advantage to all participating cities.

Lessons Learned

- RFP may have been over-prescriptive in requirements resulting in higher proposed costs.
- RFP should increase emphasis on performance requirements not staffing levels and infrastructure.
- A capital intensive Dial-a-Ride (DAR) model may no longer be the best option to deliver cost-effective DAR service.
 - Fixed costs being spread across a declining number of trips or revenue hours of service.
- Subregional DARs are strongly reliant on each funding community to continue service levels, due to cost sharing allocation methodologies.

Lessons Learned (cont.)

- A new paradigm for DAR operations is emerging:
 - Focus on ADA trips
 - Highest level of service for the most dependent passengers
 - Blend of alternative mobility options to provide service to the less-dependent customers



A New Organizational Option for Valley DAR?

- True public-private partnership may be more cost effective, sustainable, scalable and advantageous to funding agencies.
- It is now proposed that RPTA reprocure the NWVDAR with a less prescriptive service delivery model.
- Peer regions that follow this model include: San Diego, Houston, Baltimore.

Advantages of Partnership

- Highly Scalable – Allows increases/decreases in service levels at the same cost per hour/trip.
- Cost Effective – Majority of capital including facility, vehicles, maintenance and operations provided by the private sector.
- A variety of vehicles can be required and provided (vans, cars, lift-equipped minibuses).

Advantages of Partnership (cont.)

- Implementable throughout the County.
 - Replace the previous Special Transportation Services.
 - Provides ADA Assessment Center transportation.
 - Funding communities can vary levels of service based on available funding.
- Complies with the ADA.
- Customers may prefer auto-based service over traditional DAR service.
- May provide for “least cost routing” by using multiple service providers.

Disadvantages of Partnership

- Displacement of DAR employees.
- Limited opportunity to provide a preference in-hiring.
- Quality assurance, operator sensitivity and ADA training concerns.
 - Requires diligent oversight.
- Contrary to the existing paratransit service paradigm.

Next Steps

- Re-solicit for Northwest Valley project to include:
 - The former County-wide STS Service
 - Service for trips to and from the ADA Assessment Center
- RFP will be less prescriptive allowing for firms to creatively propose a mobility solution that cost-effectively meets the needs of the communities.



QUESTIONS?

If you have any questions, please don't hesitate to contact us:

Bryan Jungwirth, Chief of Staff

Office: (602) 534-1803

E-mail: bjungwirth@valleymetro.org

Jim Wright, Director of Operations

Office: (480) 287-5980

E-mail: jwright@valleymetro.org

Jon Medwin, Contracts & Procurement Manager

Office: (602) 256-3390

Email: jmedwin@valleymetro.org



Transit Management Committee

Information Summary

Agenda Item #5

Date

March 31, 2010

Subject

Legislative Update

Summary

David Boggs, Executive Director, will introduce Bryan Jungwirth, Chief of Staff, who will provide an update on legislative issues.

Fiscal Impact

None

Considerations

None

Committee Action Process

None

Recommendation

No formal action is required.

Contact Person

David Boggs
Executive Director
602-262-7433

Attachments

None



Transit Management Committee

Information Summary

Agenda Item #6

Date

March 31, 2010

Subject

Executive Director's Report

Summary

David Boggs, Executive Director, will provide an update on agency issues.

Fiscal Impact

None

Considerations

None

Committee Action Process

None

Recommendation

No formal action is required

Contact Person

David Boggs
Executive Director
602-262-7433

Attachments

None



Transit Management Committee

Information Summary

Agenda Item #7

Date

March 31, 2010

Subject

Future TMC Agenda Items Request and Report on Current Events

Summary

Chairwoman Cotton will request future TMC agenda items from TMC members and TMC members may provide a report on current events.

Fiscal Impact

None

Considerations

None

Prior Committee Action

None

Recommendation

None

Contact Person

David Boggs
602-262-7433

Attachments

None



Transit Management Committee Information Summary

Agenda Item #8

Date

March 31, 2010

Subject

Public Comment

Summary

An opportunity for general public comment on issues related to Valley Metro RPTA. Up to three (3) minutes will be provided for each speaker.

Fiscal Impact

None

Considerations

None

Prior Committee Action

None

Recommendation

None

Contact Person

None

Attachments

None